

Use this form to document your education and career goals. View the [Make a Plan: Meet Your Goals](#) page for tips on how to create short/long term goals, career goals, and action plans. Click on sample text below to overwrite and begin your Action Plan.

MY LONG-TERM GOAL:

NAME:

SHORT-TERM GOALS TO ACHIEVE LONG-TERM GOAL	ACTIONS REQUIRED	BARRIERS AND CONSTRAINTS	RESOURCES — WHO OR WHAT CAN HELP ME	ADDITIONAL CONSIDERATIONS	TARGET DATES FOR ACTION

REMEMBER TO SAVE THE DOCUMENT TO YOUR DESKTOP BEFORE CLOSING.

[CLICK TO CREATE AN ADDITIONAL ACTION PLAN](#)